



• Starting from 2007, MQA's accreditation is perpetual unless stated otherwise. All accredited qualifications are subject to periodic maintenance audit to ensure continuous improvement. If the accreditation of a qualification is revoked, the cessation date will be displayed in the Malaysian Qualifications Register. Qualifications previously accredited under National Accreditation Board of (Lembaga Akreditasi Negara, LAN) have a validity period of 5 years and this information is stated in the MQR for reference purposes.

• The verification of accreditation status of a programme will not be performed by MQA. This printed statement is sufficient for any related business.

Diploma in Office Management



Reference Number : A11543
Certificate Number : 15196
Name of Qualification : Diploma in Office Management
Date of Accreditation (dd/mm/yyyy) : Starting 29/05/2014
Compliance Audit :
Name of Institution : City University
Address 1 : Menara City U, No.8, Jalan 51A/223
 46100 Petaling Jaya
 Selangor
Address 2 : No. D-G-33A, D-G-33 & D-1-35, 8th Avenue Business Centre
 Jalan Sungai Jernih 8/1
 46050 Petaling Jaya
 Selangor
Telephone Number : 03-7949 1600
Fax Number : 03-7957 7721
E-mail : college@city.edu.my
Website : www.city.edu.my
Type : Diploma
MQF Level : 4
NEC Field (National Education Code) : 0416 (Secretarial and office studies)
Number of Credits : 91
Mode of Study : Full Time

	Full Time	Weeks/Semester	Semesters	Duration
Duration of Study (years) :	Long	17	6	3 year/s
	Short	9	2	

Mode of Delivery : Conventional
 This programme originally was conducted under the name of City University
Remark(s) : College of Science & Technology (CUCST), has been upgraded to City University beginning of 08/11/2016.

NA : Not Available